

**Fairways @ Fieldcreek Ranch Association**  
**ANNUAL ELECTION AND BUDGET RATIFICATION MEETING**

November 15, 2007 at 5:30 pm  
4690 Longley Lane, Suite I, Reno, NV 89502

**AGENDA**

- I. Welcome and Call to Order**
- II. Quorum**
- III. Appointment of Election Inspectors**
- IV. Homeowners Forum**—Comments are to be limited to three minutes per person
- V. State of the Association Report**—By the Board President (Rita Eissman)
- VI. Treasurer's Report**—By the Board Treasurer (Jim Manly)
- VII. Approval of the Annual Meeting Minutes**
  - A. November 1, 2006
- VIII. Ratification of 2008 Budget**

NOTE: per NRS 116.31151, unless a majority (51%) of all units' owners or any larger vote specified in the declaration reject the budget, the budget is ratified, whether a quorum is present or not.
- IX. Announcement of Voting Results**
- X. Adjournment to Organizational Meeting**

**ORGANIZATIONAL MEETING AGENDA**

- I. Call to Order and Establishment of Quorum**
- II. Election of Officers**
- III. Organizational Items**
  - A. Execute New Board Member Paperwork and Bank Signature Card
  - B. Discuss Board/Management Liaison
  - C. Discuss Meeting Schedule
- IV. Adjournment**

**STANDARD RULES OF ORDER**

- 1. Only one subject can be considered at a time.
- 2. No one may make a motion or speak in debate until s/he has been 'recognized' by the presiding officer.
- 3. No one may speak twice to a question if another member, who has not had the opportunity to speak, wishes to comment or ask a question.
- 4. No one may speak more than twice on a question or longer than three minutes without the permission of the presiding officer.
- 5. All remarks must be addressed to the presiding officer.

*Homeowners have the right to receive a copy of the minutes or a summary of the minutes, financial, and budget statements if they pay the cost of making the distribution. Please forward written requests to Benchmark Association Services at 4690 Longley Lane, Suite 1, NV 89502. Phone: 826-3886 Fax: 828-4977 to determine availability, cost, and method of payment.*

BENCHMARK  
ASSOCIATION SERVICES

Quail Vista Building A  
4690 Longley Lane, Suite 1  
Reno, NV 89502

2007 ELECTION

BENCHMARK PREMIER  
ASSOCIATION SERVICES

Quail Vista Building A  
4690 Longley Lane, Suite 1  
Reno, NV 89502

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