



**The Fairways at Fieldcreek Ranch  
Board of Directors Meeting  
January 24, 2024**

**Board Present**

Norm Kelly– President  
Gretchen Swope – Vice President  
Kristi Schaffner – Secretary  
Michael Fackelmann– Treasurer  
Jeff Houston – Director

**Management**

Jeannie Redinger– SUPR. CAM

**Membership**

List on File

**1. Call to Order/Roll Call**

Board President, Norm Kelly, called the meeting to order at 6:02 pm. With all of the Board Members present, a quorum was established. The meeting was held at Raley's on Wedge Parkway.

**2. Members Open Forum - Agenda Items**

None

**3. Approval of Minutes**

Kristi Schaffner made a motion to approve the October 19, 2023 meeting minutes as written. Gretchen Swope seconded the motion. The motion carried unanimously.

**4. Financial Reports**

Michael Fackelman, treasurer, reported that the financials have been received through October of 2023. Michael Fackelmann made a motion to accept the financials through October 2023 subject to the year-end audit and review. Jeff Houston seconded the motion. The motion carried unanimously.

**5. Committee Reports**

**A. Gate & Landscape Committee**

Jeff Houston informed the Board that the batteries have been replaced in the solar SP100 radar signs and the broken hard drive in the gate video camera DVR was replaced, Brian from Greenthings cleaned all the leaves out of the gutters. Weed abatement surrounding the detention pond was moved to Greenthings' annual weed abatement contract.

**B. Road Maintenance Committee**

Norm Kelly informed the Board that James Pinger has been in contact with SNC regarding the scheduling of the slurry sealing of the roads.

**C. Architectural Committee**

Gretchen Swope informed the Board that one project is close to being completed with landscaping being finished in the spring. Another resident is doing work on their residence and not submitted a completed ARC request, but has proceeded with the work.

**6. Unfinished Business**

**A. Report of Action taken Between Meetings by the Board**

Violation/Speeding – referred to Gayle Kern.

The 2024 drainage easement weed abatement quote received from Greenthings Lawn and Yard Care was approved by unanimous consent, with the recently cleared ditch segment behind 12745 – 12845 Silver Wolf Rd added to the scope of work.

Drainage ditch reconstruction quote for behind 12840 – 12880 Silver Wolf Rd received from El Patio Lawn & Landscape was approved by unanimous consent.

**B. Discussion Regarding 2024 Draft Budget**

Gretchen made a motion to accept the 2024 audit as submitted, seconded by Kristi Schaffner. Motion carried unanimously.

**C. Discussion Regarding Fences Being Installed over Drainage Ditches/Easements**

Norm Kelly reported that there has only been one drainage easement maintenance agreement returned to Gayle Kern, which Norm did sign. There are currently 4 outstanding easement maintenance agreements.

**D. Discussion & Approval of Board Positions**

Kristi Schaffner made a motion that the Board Members retain their current positions, seconded by Gretchen Swope. Motion carried unanimously.

**E. Discussion Regarding CD's & Rollovers**

Michael Fackelmann mentioned under the topic of Financials that the next CD will be maturing in March and that should be it for a while.

**7 New Business**

**A. Update Regarding New ARC Tracking Program**

Jeff Houston informed the Board that he and Kathi Angaran are currently working on finishing the setup of ARC Tracker and it should soon be operational.

**B. Discussion & Approval of Proposal for 2023 Taxes/Audit**

Michael Fackelmann made a motion to accept the proposal submitted by Hilburn & Lien for \$1,625, seconded by Gretchen Swope. Motion carried unanimously.

**8. Correspondence**

None at this time.

**9. Items to be on Next Agenda**

Nothing at this time

**10. Executive Session Summary**

The Board approved the minutes and reviewed the delinquencies.

**11. Membership Open Forum**


Maintaining drainage ditch

**11. Adjournment**

With no further business to discuss at this time, Gretchen Swope made a motion to adjourn the meeting at 6:47 pm. Michael Fackelmann seconded the motion. Motion carried unanimously.

Respectfully Submitted,

  
Jeannie Redinger  
Recording Secretary

  
Kristi Schaffner  
Board Secretary

  
Jeffrey D. Houston  
Director